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Leader and Members
of the Executive

Your contact: Martin Ibrahim
Ext: 2173
Date: 30 May 2013

cc. All other recipients of the
Executive agenda

Dear Councillor

EXECUTIVE - 4 JUNE 2013: SUPPLEMENTARY AGENDA NO 1

Please find attached the following reports which were marked "to follow" on the agenda for the above meeting:

5. Issues Arising from Scrutiny (Pages 3 - 6)

9. Monthly Corporate Healthcheck - April 2013 (Pages 7 - 46)

Please bring these papers with you to the meeting next Tuesday.

Yours faithfully

Martin Ibrahim
Democratic Services Team Leader
Democratic Services
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MEETING : EXECUTIVE
VENUE : COUNCIL CHAMBER, WALLFIELDS, HERTFORD
DATE : TUESDAY 4 JUNE 2013
TIME : 7.00 PM

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EAST HERTS COUNCIL

EXECUTIVE – 4 JUNE 2013

REPORT BY SCRUTINY COMMITTEE CHAIRMEN

ISSUES ARISING FROM SCRUTINY

WARD(S) AFFECTED: All

Purpose/Summary of Report

- This report details the comments and recommendations made by the Scrutiny Committees since the last meeting of the Executive and should be read in conjunction with reports of the Executive Members found elsewhere on the agenda.

<u>RECOMMENDATION FOR DECISION:</u>
(A) That the report be received.

1.0 Background

1.1 Scrutiny meetings have been held recently as follows:

Corporate Business Scrutiny Committees – 28 May 2013

2.0 Report

2.1 **East Herts Improvement Plan** **(Agenda Item 6)**

The Corporate Business Scrutiny Committee:

(A) recommended the Improvement Plan to the Executive for approval following consideration of the points raised on actions 11, 18 and 26; and

(B) agreed that the Improvement Plan be monitored on a six monthly basis by Corporate Business Scrutiny Committee for one year.

2.2 2012/13 Performance Outturns (Agenda Item 7)

The Corporate Business Scrutiny Committee supported the inclusion of performance indicators for the new ICT service within the corporate healthcheck it receives.

2.3 Other issues

During discussion of the **2012/13 Service Plans – End of Year Monitoring** report, Corporate Business Scrutiny Committee considered that the car parking payment system RingGo would probably benefit from an active marketing exercise as informal, local feedback appears to indicate a low level of awareness of the scheme.

3.0 Implications/Consultations

3.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

Background Papers

None

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ESSENTIAL REFERENCE PAPER 'A'

IMPLICATIONS/CONSULTATION

Contribution to the Council's Corporate Priorities/ Objectives:	This report seeks to summarise scrutiny activities, which in general terms, support all of the Council's objectives.
Consultation:	This report assists the wider consultation process in reporting issues arising from scrutiny to the Executive.
Legal:	The Constitution provides for issues arising from Scrutiny to be reported to the Executive.
Financial:	None
Human Resource:	None
Risk Management:	None

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EAST HERTS COUNCIL

EXECUTIVE – 4 JUNE 2013

MONTHLY CORPORATE HEALTHCHECK – APRIL 2013

REPORT BY THE LEADER OF THE COUNCIL

WARD (S) AFFECTED: All

Purpose/Summary of Report:

- To set out an exception report on the finance and performance monitoring for East Herts Council for April 2013 and risk monitoring for the period February 2013 to April 2013.

<u>RECOMMENDATIONS FOR EXECUTIVE: that:</u>	
(A)	the sum of £24,606 be vired from the planning contingency for the recycling service as detailed at paragraph 2.5;
(B)	carry forward requests of £4,900, £6,690, £2,410, £2,500, £15,000, £8,550 and £40,480 as outlined in paragraphs 2.18 to 2.25 are approved;
(C)	the controls and scores listed in the strategic risk register for the period February 2013 to April 2013, as detailed at paragraph 2.26, be approved; and
(D)	2013/14 monthly/quarterly performance indicator targets, as detailed at paragraphs 2.29 to 2.33 and Essential Reference Paper 'E', be approved.

1.0 Background

- 1.1 This is the monthly finance and performance monitoring report for the council and the risk monitoring report for February 2013 to April 2013.
- 1.2 Each month the report will contain a breakdown of the following information by each corporate priority where remedial action is

needed:

- Salary, Capital and Revenue variance.
- Performance information (based on the performance indicator suite that is reported on a monthly basis and where relevant quarterly data).

1.3 **Essential Reference Paper 'B'** shows the full set of performance indicators that are reported monthly.




Essential Reference Paper 'C' shows detailed information on the capital programme.



Essential Reference Paper 'D' shows the strategic risk register for the periods February 2013 to April 2013.

Essential Reference Paper 'E' shows the 2013/14 monthly/quarterly targets for the performance indicators that are monitored in the Corporate Healthcheck report.

Essential Reference Paper 'F' shows the changes to financial profiles of the new recycling service.

The codes used in relation to performance indicator monitoring are as follows:

Status	
	This PI is 6% or more off target.
	This PI is 1-5% off target.
	This PI is on target.

Short Term Trends	
	The value of this PI has changed in the short term.
	The value of this PI has not changed in the short term.

2.0 Report – Directorate Position

REVENUE FINANCIAL SUMMARY

2.1 The financial year has only just commenced and at present there is limited information about actual spending/income streams and as a consequence there is nothing of significance to report.

2.2 A new payroll system has been installed and staff were successfully paid. However, the output from the system has yet to be tested for interfacing into the General Ledger (financial system). As a consequence there is no information on salary budgetary monitoring

for April.

FINANCIAL ANALYSIS AND PERFORMANCE ANALYSIS

People

Financial analysis

- 2.3 There are no financial issues this month regarding this priority.

Performance analysis

- 2.4 The following indicators were 'Green', meaning that the targets were either met or exceeded for April 2013. They were:
- EHPI 129 – Response time to anti social behaviour (ASB) complaints made to East Herts Council.
 - EHPI 181 – Time taken to process Housing Benefit/Council Tax Benefit new claims and change events.

Please refer to **Essential Reference Paper 'B'** for full details.

Place

Financial analysis

- 2.5 The 2013/14 budget includes a planning contingency sum of £600k which allows for unforeseen events to be funded in-year. The changes that were agreed in February 2013 to the current recycling provision in East Herts have now been financially evaluated and a paper is included at **Essential Reference Paper 'F'** that details the latest available financial information. Due to changes in funding available from County, a reduction in the value achievable through sale of the vehicles and reductions in expenditure, £24,606 is required from the planning contingency to allow the scheme to remain affordable.
- 2.6 The current assumptions are that the remainder of this budget is also fully utilised in 2013/14 but if no further call is made on this budget, then the council will have an underspend of £575k. Future Healthchecks will consider if there are further calls on this sum.

Performance analysis

- 2.7 **EHPI 157a – Processing of planning applications: Major**

applications. There is no performance to report for this month as Development Control Committee was not held in April, therefore no major decisions were determined. This means that some applications may get carried over to May's committee meeting which could affect May's performance.

- 2.8 **EHPI 191 – Residual household waste per household.** Waste disposed of in April 2013 was 36 kg. This is at the same level as April 2012.
- 2.9 **EHPI 192 - Percentage of household waste sent for reuse, recycling and composting.** The April performance data for this indicator was not available for inclusion in this report, however the data for this period will be verbally reported by the Chief Executive and Director of Customer and Community Services at the Executive meeting on 4 June 2013.
- 2.10 **EHPI 2.1e – Planning Enforcement: Service of formal notices.** There is no performance to report for this month as no notices were served in April.
- 2.11 The following indicators were 'Green', meaning that the targets were either met or exceeded for April 2013. They were:
- EHPI 2.2(45) – Number of collections missed per 100,000 collections of household waste.
 - EHPI 2.4 – Fly-tips: Removal.
 - EHPI 2.1d – Planning Enforcement: Initial Site Inspections.
 - EHPI 157b – Processing of planning applications: Minor applications.
 - EHPI 157c – Processing of planning applications: Other applications

Please refer to **Essential Reference Paper 'B'** for full details.

Prosperity

Financial analysis

- 2.12 There are no financial issues this month regarding this priority.

Performance analysis

- 2.13 **EHPI 12c – Total number of sickness absence days per FTE staff**

in post. Performance was 'Red' for April 2013. The service is working with managers on a number of long term sickness cases which have been carried over from last year. It is hoped that the sickness level will reduce over the next few months.

2.14 The following indicators were 'Green', meaning that targets were either met or exceeded for April 2013. They were:

- EHPI 6.8 – Turnaround of pre NTO PCN challenges.
- EHPI 6.9 – Turnaround of NTO Representations.
- EHPI 8 – % of invoices paid on time.

Please refer to **Essential Reference Paper 'B'** for full details.

CAPITAL FINANCIAL SUMMARY

2.15 The table below sets out expenditure (including capital creditors) to 30 April 2013 against the Capital Programme which reflects a recommendation to Executive on 4 June 2013 seeking slippage approval of £270,460 from 2012/13 into 2013/14 (this assumes the recommendation in the February to March Healthcheck report is agreed). **Essential Reference paper 'C'** contains details of the 2013/14 Capital Programme. Comments are provided by the project Control Officers in respect of individual schemes.

	Column 1	Column 2	Column 3	Column 4	Column 5
Summary	2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Actual Commit to date	2013/14 Projected spend	Variance Col 4 – Col 2
	£	£	£	£	£
People	2,314,970	2,356,910	15,660	2,307,200	(49,710)
Place	729,510	2,997,270	80,860	3,022,420	25,150
Prosperity	1,647,540	1,808,300	48,207	1,807,300	(1,000)
Re-profiling potential slippage	(250,000)	(250,000)	0	0	0
Total	4,442,020	6,912,480	144,727	6,886,920	(25,560)

- 2.16 There is no capital provision made for Buildings at Risk grant within the 2013/14 Historic Building Grant budget. Therefore any grant payments will create pressure on the budget. Indications are that additional budgetary provision of circa £21k may be needed. Following further clarification a recommendation will be brought to a future meeting.
- 2.17 The Herts County Council backlog of Discretionary Disabled Facilities grant has nearly cleared. Therefore, the £50k that had already slipped to 2013/14 is no longer needed.

CARRY FORWARD REQUESTS

- 2.18 Heads of Service were asked to identify any carry forward requests from unspent 2012/13 budgets along prescribed guidelines. The Section 151 Officer administers the scheme and reports to the Chief Executive. Proposals on any underspends to be carried forward will be made in the context of the Council's overall financial position and reported to the Executive and submitted to Council for approval.
- 2.19 Seven areas of underspend have been identified by certain Heads of Service.
- 2.20 The Head of Communications, Engagement and Cultural Services has requested that £4,900 of Councillor Engagement budget be carried forward as this was a new grant product that took longer than anticipated to market. Now that the Localism agenda has embedded and community engagement and leadership has been given a higher profile following the stimulus of peer challenge, the carry forward will be of benefit.
- 2.21 The Head of Information, Customer and Parking Services has requested that £6,690 of the Customer Service Equipment budget be carried forward as the work on the 'web front page template' was commissioned in 2012/13, but not yet completed/delivered.
- 2.22 The Head of Community Safety and Health Services has requested that £2,500 of the Landfill Gas Survey budget and £2,410 of the Contaminated Land Survey budget be carried forward as the Council has purchased a number of historical maps and it has become evident that a large number of potentially contaminated sites have been missed. As a consequence the department would like to engage a consultant to add these sites to the Council's list of potential sites and prioritise them according in the strategy. The cost is likely to be more than the 2013/14 budgets available.

- 2.23 The Head of Community Safety and Health Services has requested that £15,000 of the CCTV Running Costs budget be carried forward as one of several CCTV servers suffered a catastrophic failure in the control room. This has necessitated a replacement which is subject to this request.
- 2.24 The Head of People and Property Services has requested that £8,550 of the Contract Cleaning at Wallfields budget be carried forward. This under spend in 2012/13 is due to unforeseen delays in the retendering of the contract. East Herts had intended to go out to tender in 2011/12, with the new contract starting early 2012, but this was before it had been agreed that East Herts should jointly procure cleaning services with Stevenage BC and North Herts DC. The consolidation of our cleaning requirements meant that we had to procure under OJEC which has extended the tender process; which means the new contract won't start until October 2013. The reason for this year's underspend is because the current contract only provides for basic cleaning at a cost of £21,450. Whereas the new contract will be against a higher specification and is expected to cost in the region of £30k to £35k per annum.
- 2.25 The Head of People and Property Services has requested that £40,480 of the Wallfields Toilet Refurbishment budget be carried forward. This budget was earmarked by the previous Director of Internal Services. However, on receipt of the quantity surveyors figures it became apparent that this budget would only permit a partial refurbishment and as a consequence the matter was referred to CMT.

STRATEGIC RISKS

- 2.26 Controls have been updated for all risks for the period February 2013 to April 2013.
- 2.27 Scoring remains unchanged.
- 2.28 Please refer to **Essential Reference Paper 'D'** for the Strategic Risk Register.

MONTHLY/QUARTERLY PERFORMANCE INDICATOR TARGETS

- 2.29 Heads of Service have set out their monthly/quarterly performance indicator targets in **Essential Reference Paper 'E'**. The Executive is requested to agree these targets and note the exceptions detailed in paragraphs 2.29 to 2.31.

2.30 The new ICT performance indicators listed below currently do not have any targets as the Acting Head of IT wishes to consult ITSG before they are set. Targets are expected to be available before the first quarter performance data upload in June 2013:

- EHPI 9.3 - Percentage Reduction in the Number of Incidents
- EHPI 9.5 - Percentage of Calls Resolved at First Point of Contact
- EHPI 9.7 - Delivery of Key ICT Projects
- EHPI 9.8 - Delivery of Key Milestones in the ICT Strategy

2.31 The Head of Environment Services has advised that is difficult to set targets for:

- EHPI 191 - Residual household waste per household
- EHPI 192 - Percentage of household waste sent for reuse, recycling and composting

2.32 This is because the factors governing the amount of waste produced by residents are largely outside the Council's control. While publicity to encourage waste minimisation and recycling has some impact (and is needed to reinforce behaviour), overall changes in tonnages collected have been largely as a result of economic activity and other social factors. For example the:

- recession has had a major influence on consumption with falling tonnages of waste presented
- increasing use of the internet has seen a sharp drop in newspapers and junk mail and paper recycled has fallen nationally
- increasing use of internet shopping and changes in retailers use of packaging has resulted in an increase in cardboard.
- changeable weather patterns - the recent prolonged cold spell in Spring has reduced the amount of garden waste produced

2.33 Therefore instead of analysing performance against a target, it is proposed that performance analysis is based on trend data and comparison with the previous year.

3.0 Implications/Consultation

3.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

Background Papers:

2012/13 Estimates and Future Targets Report, Essential Reference Paper B – For complete list of performance indicators that are being monitored for 2012/13

<http://online.eastherts.gov.uk/moderngov/ieListDocuments.aspx?CId=119&MId=1792&Ver=4>

Contact Officer:

In terms of performance issues

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In terms of financial issues

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ESSENTIAL REFERENCE PAPER 'A'

Contribution to the Council's Corporate Priorities/ Objectives:	<p>People <i>This priority focuses on enhancing the quality of life, health and wellbeing of individuals, families and communities, particularly those who are vulnerable.</i></p> <p>Place <i>This priority focuses on the standard of the built environment and our neighbourhoods and ensuring our towns and villages are safe and clean.</i></p> <p>Prosperity <i>This priority focuses on safeguarding and enhancing our unique mix of rural and urban communities, promoting sustainable, economic and social opportunities.</i></p>
Consultation:	Performance monitoring discussions have taken place between Directors and Heads of Service.
Legal:	There are no legal implications.
Financial:	There are no financial implications.
Human Resource:	There are no Human Resource implications.
Risk Management:	There are no Risk implications.

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April Executive Corporate Healthcheck 2013/14

Traffic Light Red Description Prosperity

People Services & Organisational Development

PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 5 March 2013.
EHPI 12c	Total number of sickness absence days per FTE staff in post		0.97 days	0.70 days		Total absence for the year so far = 0.97 days HR are working with managers on a number of long term sickness cases which have carried over from last year. It is hoped that sickness levels will reduce over the next few months.	<p>April 2013 result</p>	None

Traffic Light Green Description People

Licensing and Community Safety

PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 5 March 2013.
EHPI 129	Response time to ASB complaints made to EHC.		100.00 %	100.00 %		There were 8 complaints made to the ASB officer at EHC all of which were responded to within the minimum of two working days.	<p>April 2013 result</p>	None

Revenues and Benefits Services

PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 5 March 2013.
EHPI 181	Time taken to process Housing Benefit/Council Tax Benefit new claims and change events		8.1 days	15.0 days		Performance from 19 March 2013 to 16 April 2013 is 8.12 days (cumulative 8.12 days)	<p>April 2013 result</p>	None

Traffic Light Green
Description Place

Environmental Services

PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 5 March 2013.
EHPI 2.4 (47)	Fly-tips: removal	✓	1.22	2	↑	A good performance this month, better than expectation and the overall performance for 2012/13.		None

Environment Services

PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 5 March 2013.
EHPI 2.2 (45)	Waste: missed collections per 100,000 collections of household waste	✓	25.64	47	↓	April's performance is better than the overall performance for 2012/13.		None

Planning and Building Control

PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 5 March 2013.
EHPI 157b	Processing of planning applications: Minor applications	✓	85.00%	80.00%	↑	Performance exceeding target.		None

Planning and Building Control

PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 5 March 2013.
EHPI 157c	Processing of planning applications: Other applications	✓	94.00%	90.00%	↑	Performance exceeding target.		None

PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 5 March 2013.
EHPI 2.1d	Planning Enforcement: Initial Site Inspections		100.00%	75.00%		Performance exceeding target.		None

Traffic Light Green
Description Prosperity

Financial Support Services

PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 5 March 2013.
EHPI 8	% of invoices paid on time		98.41%	98.00%		The number of invoices paid on time is above the target.		None

Parking Services

PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 5 March 2013.
EHPI 6.8	Turnaround of Pre NTO PCN challenges (10 working days)		12 days	14 days		This PI remains within target		None

Parking Services

PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 5 March 2013.
EHPI 6.9	Turnaround of NTO Representations		12 days	21 days		This PI remains within target		None

Traffic Light Unknown
Description Place

Planning and Building Control

PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 5 March 2013.
EHPI 157a	Processing of planning applications: Major applications		N/A	60.00%		There is no performance to report for this month as Development Control Committee was not held in April, therefore no major decisions were determined. This means that some applications may get carried over to May's committee meeting which could affect May's performance.	N/A	None

PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 5 March 2013.
EHPI 2.1e	Planning Enforcement: Service of formal Notices		N/A	50.00%		No notices were served in April.	N/A	None

Environment Services

PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 5 March 2013.
EHPI 191	Residual household waste per household		36kg	N/A		Waste disposed of in April 2013 was 36 kg. This is at the same level as April 2012.	N/A	None

Environment Services

PI code	Short Name	Status	Current Value	Current target	Short term trend	Notes	Performance Gauge	Action taken during last Executive meeting on 5 March 2013.
EHPI 192	Percentage of household waste sent for reuse, recycling and composting					The April performance data for this indicator was not available for inclusion in this report, however the data for this period will be verbally reported by the Chief Executive and Director of Customer and Community Services at the Executive meeting on 4 June 2013.	N/A	None

PI Status		Long Term Trends		Short Term Trends	
	Alert		Improving		Improving
	Warning		No Change		No Change
	OK		Getting Worse		Getting Worse
	Unknown				
	Data Only				

SUMMARY	Exp. To 30/04/13				
	2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Total Spend to Date	2013/14 Projected Spend	2013/14 Variance between Proj Spend and Approved Estimate
	£	£	£	£	£
People - focuses on enhancing the quality of life, health and wellbeing of individuals, families and communities, particularly those who are vulnerable	2,314,970	2,356,910	15,660	2,307,200	(49,710)
Place - focuses on the standard of the built environment and our neighbourhoods and ensuring our towns and villages are safe and clean	729,510	2,997,270	80,860	3,022,420	25,150
Prosperity - focuses on safeguarding and enhancing our unique mix of rural and urban communities, promoting sustainable, economic and social opportunities	1,647,540	1,808,300	48,207	1,807,300	(1,000)
TOTAL	4,692,020	7,162,480	144,727	7,136,920	(25,560)
RE-PROFILING POTENTIAL SLIPPAGE (71264/7501)	(250,000)	(250,000)		(250,000)	0
	4,442,020	6,912,480	144,727	6,886,920	(25,560)
Reconciliation of Original to Revised Estimate					
Other Amendments	2,200,000				
Proposed Slippage from 2012/13	270,460				
	<u>6,912,480</u>				

CAPITAL MONITORING 2013/14

PEOPLE

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Exp Code	2012/13 Approved Schemes	Exp. To 30/04/13					COMMENTS
		2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Total Spend to Date	2013/14 Projected Spend	2013/14 Variance between Proj Spend and Approved Estimate	
		£	£	£	£	£	
Various	Hartham	120,000	141,960	0	141,960	0	Works on fire exit doors planned for summer months. Main works on main pool circulating pumps have slipped due to programming with SLM. Pool Hall Air Handling renewal programmed for later in the year.
Various	Grange Paddocks	107,000	107,000		107,000	0	Works to be carried out after end of football season & in the summer months
72350	Pool Covers at Hartham & Grange Paddocks	59,000	59,000		59,000	0	
Various	Fanshawe	20,000	40,000	0	40,000	0	Specification stage. Awaiting approval to spend.
Various	Leventhorpe Pool	22,800	51,780	0	51,780	0	Final invoice received for gym equipment but in dispute. Specification stage on air handling, awaiting approval to spend.
72599	Scotts Grotto Renovation	4,700	4,700	320	4,700	0	60% completed.
Various	Private Sector Improvement Grants	940,000	916,600	5,431	866,600	(50,000)	As HCC backlog now nearly cleared the £50,000 that had already slipped to 2013/14 is no longer needed for Disabled Facilities Discretionary
72604	Energy Grants	20,000	20,000	0	20,000	0	
72685	Social Housing Schemes	827,900	827,900	0	827,900	0	
71201	Capital Salaries	26,000	26,000	0	26,000	0	

CAPITAL MONITORING 2013/14

PEOPLE

Exp Code	2012/13 Approved Schemes	Exp. To 30/04/13					COMMENTS
		2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Total Spend to Date	2013/14 Projected Spend	2013/14 Variance between Proj Spend and Approved Estimate	
		£	£	£	£	£	
72442	Community Capital Grants	140,900	140,900	9,909	140,900	0	Several claims from 11/12 and 12/13 have been paid in April. Unpaid grants from 11/12 stands at £16,138. Of grants paid out, £2,087 gone back to budget due to applicant's over estimating project costs and not requiring all the grant. There is £17,200 held for Aston Village Hall over 11/12 & 12/13 years, which is intended to part match fund any grant awarded from the Big Lottery and will not be paid out unless this external award is made. Deadline for 13/14 applications is 31 May 2013.
72578	Drill Hall	4,350	4,350	0	4,640	290	Retention of £4,638.83 still to be paid in July 2013.
72545	Presdales - Replace Pavilion	9,400	9,400	0	9,400	0	Remaining budget to be spent on further works required to pavilion & car park, to be spent within the next quarter. Property organising works.
72582	LSP Capital Grants	12,920	7,320	0	7,320	0	LSP board determines when grants are going to be awarded. Sum of £30,790 held in Capital Grants in Advance.
TOTAL		2,314,970	2,356,910	15,660	2,307,200	(49,710)	

Reconciliation of Original to Revised Estimate

Other Amendments

0

Proposed Slippage from 2012/13

41,940

2,356,910

Expenditure on Joint Use Pools 40% funding sought from HCC/schools as appropriate

Exp Code	2012/13 Approved Schemes	2013/14 Original Estimate	2013/14 Revised Estimate	Exp. To 30/04/13		2013/14 Variance between Proj Spend and Approved Estimate	COMMENTS
				2013/14 Total Spend to Date	2013/14 Projected Spend		
				£	£		
	<u>Hertford Theatre</u>						
Various	Hertford Theatre	19,700	54,300	4,989	54,310	10	Boiler work will complete early this year. Fire alarm works to be carried out in August when the Theatre is closed. McMullen Gates, weather dependant.
71272	Castle Gardens Bungalow - Replace Roof Covering		2,400	1,500	2,400	0	95% completed.
71271	Castle Gardens B/S-Resurface Footpaths	30,000	30,000		30,000	0	In discussion with Env Services.
74106	Heart of B/S - Market Improvement Scheme	45,300	45,300	0	45,300	0	Slipped from 2012/13 into 2013/14
72701	Hartham Art Project		5,000		5,000	0	Final completion date July 2013. Fully funded from Sainsbury's S106 monies. 2nd stage payment to be made this year.
74102	Historic Building Grants	35,000	29,140	0	50,000	20,860	No capital provision made for Buildings at Risk grants in 13/14, therefore, any grant payments will result in an overspend.
Various	Refuse Collection & Recycling	139,000	2,341,190	66,571	2,341,190	0	£2.2m capital for Comingled Recycling Service agreed at Executive 5.3.13
72504	Provision of Play Equipment	50,000	50,000	(20)	50,000	0	
72506	Art in Parks Project (Note 1)	5,000	5,000	0	5,000	0	Still seeking to identify a suitable project.
72585	The Bourne, Ware - Play Area Development Programme	40,000	40,000	0	44,280	4,280	£4,280 funded by S106 monies.
72507	Pishiobury Park Wetland Habitat Project (Note 2)		20,000	7,820	20,000	0	Order placed for part of the works to be undertaken. Further negotiations still taking place with the angling club that owns adjacent land.
72508	Hartham Common-Parks Development Plan Project (Note 3)	25,000	25,000	0	25,000	0	
75168	Energy Efficiency & Carbon Reduction Measures (Note 4)	45,000	45,000	0	45,000	0	Funding is allocated to two projects. Web based 'smart metering' system for Wallfields to monitor and improve energy use by building zones and deliver energy efficiency savings.

PLACE

Exp Code	2012/13 Approved Schemes	Exp. To 30/04/13					COMMENTS
		2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Total Spend to Date	2013/14 Projected Spend	2013/14 Variance between Proj Spend and Approved Estimate	
		£	£	£	£	£	
72591	Castle Weir Micro Hydro Scheme	210,210	208,710	0	208,710	0	Currently subject to Planning Approval. Further delays due to Environment Agency requirements mean that this project slipped into 2013/14.
74105	Town Centre Environmental Enhancements	85,300	96,230	0	96,230	0	Town Council's to give an update on their spend. In the process of lapsing a traffic order in North St B/S.
TOTAL		729,510	2,997,270	80,860	3,022,420	25,150	
Reconciliation of Original to Revised Estimate							
Other Amendments		2,200,000					
Proposed Slippage from 2012/13		67,760					
		<u>2,997,270</u>					

Note 1. Provision to attract external funding.

Note 2. This project will require match funding to maximise the potential of this project and this sum reflects provision for this.

Note 3. Development of this site will require significant external investment and this sum represents provision to support bids for external funding.

Note 4. Relates to provision for energy efficiency measures following C3W. This is subject to bids for grant funding.

CAPITAL MONITORING 2013/14

PROSPERITY

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Exp. To 30/04/13

Exp Code	2012/13 Approved Schemes	Project Control Officer	2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Total Spend to Date	2013/14 Projected Spend	2013/14 Variance between Proj Spend and Approved Estimate	COMMENTS
			£	£	£	£	£	
71374	Network, Servers & Storage Upgrade	D. Frewin	50,000	60,000	0	60,000	0	Spend dependant on shared services decision.
71377	BACS	P. Bowler	2,500	2,500	0	2,500	0	Put on hold re Revs & Bens EHDC migration.
71379	Authentication	P. Bowler	31,000	31,000	0	31,000	0	
71388	GIS	P. Bowler	2,000	5,470	0	5,470	0	Awaiting invoice from HCC.
71395	EDM - Corporate	P. Bowler	11,000	16,070	0	16,070	0	
71408	Housing Benefits System	S. Tarran	16,100	16,100	0	16,100	0	Relates to 'Risk & reward' payment to Capita.
71409	Locata	P. Bowler	10,000	10,000	0	10,000	0	
71414	Hardware Funding	D. Frewin	140,000	146,430	7,165	146,430	0	
71415	Applications	P. Bowler	55,000	110,070	28,252	110,070	0	
71416	Merging systems - Licensing & Env Health	B. Simmonds	15,000	15,000	0	15,000	0	Original contract on Lalpac contract still running, therefore, software will be purchased once this has run out. Initial thoughts from officers are that the M3 system can cope but may be too unwieldy.
71418	Mayrise Upgrade	P. Bowler	10,000	30,000	248	30,000	0	To be spent on hardware and software for Mayrise Mobile working system.
71420	Integrated DC & BC Systems	K. Steptoe	60,000	60,000	0	60,000	0	
71422	Shared Services Infrastructure Integration	A. Taylor	50,000	73,740	0	73,740	0	
71424	Provisional IT Investment	A. Taylor	500,000	500,000		500,000	0	
71362	Capital Salaries	S. Chancellor	109,000	109,000	0	109,000	0	

CAPITAL MONITORING 2013/14

PROSPERITY

Exp. To 30/04/13

Exp Code	2012/13 Approved Schemes	Project Control Officer	2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Total Spend to Date	2013/14 Projected Spend	2013/14 Variance between Proj Spend and Approved Estimate	COMMENTS
			£	£	£	£	£	
71423	Replacement Condensers to Server Room	S. Whinnett		1,000	0	0	(1,000)	Completed. Saving achieved
75240	Bircherley Green MSCP - Major Refurb. & Repairs	S. Whinnett	66,240	66,240	583	66,240	0	Further works required on the passenger lifts following detailed consultants report. Works need to be programmed.
75241	Gascoyne Way MSCP - Major Refurb. & Repairs	S. Whinnett		8,600	0	8,600	0	Major works completed. However, further works to be carried out, but this is weather dependant.
75268	Northgate End - Resurfacing & Lining	S. Whinnett	50,000	50,000	0	50,000	0	Specification stage.
75269	Bell Street - Resurfacing & Lining	S. Whinnett	25,000	25,000	0	25,000	0	Specification stage.
75166	Replace Footbridge Library Car Park Ware	S. Whinnett	7,200	7,200	0	7,200	0	Retention & fees still to be paid.
71273	Wallfields Fire Alarm Upgrade	S. Whinnett	0	0	0	0	0	Commitment still outstanding from 12/13.
71274	Wallfields Replacement of Radiators	S. Whinnett	60,000	60,000	0	60,000	0	Specification stage.
71275	Wallfields & Charringtons - Server Room Fire Suppression Systems	S. Whinnett	20,000	20,000		20,000	0	Awaiting instructions from ICT.
71276	Wallfields - Equality Access & Card Control to Doors	S. Whinnett	40,000	40,000		40,000	0	Specification stage.
71269	Wallfields Security Gates & Fencing to Boiler House	S. Whinnett	15,000	15,000	0	15,000	0	Specification stage.
72596	Cricketfield Lane - Resurface Footpath & Retainment Works	S. Whinnett	75,000	75,000	0	75,000	0	Works may now be included in the proposed health centre development - to be reviewed.

CAPITAL MONITORING 2013/14

PROSPERITY

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Exp. To 30/04/13

Exp Code	2012/13 Approved Schemes	Project Control Officer	2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Total Spend to Date	2013/14 Projected Spend	2013/14 Variance between Proj Spend and Approved Estimate	COMMENTS
			£	£	£	£	£	
71203	Replacement Chairs & Desks	R. Crow	10,000	11,080	1,084	11,080	0	As the spend against this budget is predominately demand driven the projected spend is based on potential demand.
75160	River & Watercourse Structures	G. Field	47,500	61,800	10,875	61,800	0	The replacement bridge in Pishiobury Park is nearing completion as there were delays due to the weather conditions. Works will now progress in this financial year to replace the St. Andrew St Car Park bridge in Hertford Castle grounds in liaison with the town council, the EA, planning and parks departments. Remedial works required for other EH owned bridges will be assessed according to priority.
75157	Footbridge over River Stort	A. Osborne	91,020	90,220	0	90,220	0	Outstanding dispute with contractor still not fully resolved.
72568	North Drive - reconstruct road & drainage	A. Osborne	15,380	15,380	0	15,380	0	Currently under discussion with Gillian Field and is also dependant on a private development coming forward.
71266	Capital Salaries	S. Chancellor	53,600	53,600	0	53,600	0	
71251	Automated Telling Machines at Hertford & B/S	N. Sloper		12,800	0	12,800	0	The work is underway due to Civica payment system upgrade it is anticipated that the project will be delivered in Q4.
72702	Parking Services - Operational Vehicle	N. Sloper	10,000	10,000		10,000	0	A full cost benefit analysis of purchase against lease was undertaken and it was identified that a lease option would be more cost effective.
TOTAL			1,647,540	1,808,300	48,207	1,807,300	(1,000)	

Reconciliation of Original to Revised Estimate

Other Amendments

0

Proposed Slippage from 2012/13

160,760

1,808,300

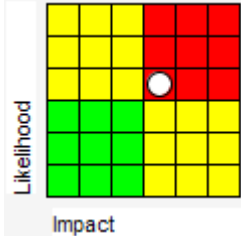
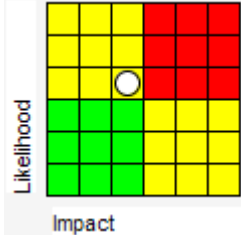
Exp. To 30/04/13

Exp Code	2012/13 Approved Schemes	Project Control Officer	2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Total Spend to Date	2013/14 Projected Spend	2013/14 Variance between Proj Spend and Approved Estimate	COMMENTS
			£	£	£	£	£	

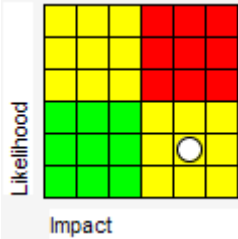
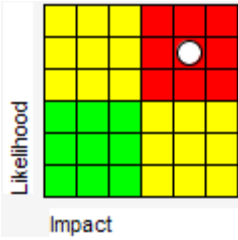
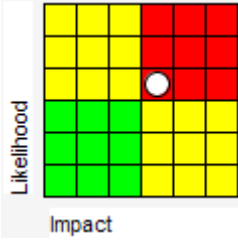
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Strategic Risk Register – February 2013 to April 2013

Code	Title	Description	Current Risk Matrix	Impact	Likelihood	Managed By	Latest Note
12 - SR1	Risk of significant reduction in funding above that planned for, in particular Localisation of Council Tax Support and localisation of business rates.	There is uncertainty around future funding, both from Government and other areas such as income from commodities markets for recycled materials. There are cost pressures combined with an increased awareness and scrutiny of financial position.		3	3	Adele Taylor	February to April 2013: Finalised funding settlement has been analysed and impacts included in Medium Term Financial Plan.
12 - SR2	Risk of a loss of capacity / capability and flexibility to deliver service levels we would like.	There are challenges around workforce planning to ensure the Council is fit for the future, in terms of workforce skills, capacity and flexibility.		4	3	Adele Taylor	February to April 2013: Workforce planning and organisational development continues to be planned. This will be monitored through Officer and Member committees.
12 - SR3	Risk that supplier / contractor or key third sector partner fails or fails to deliver.	A number of key external and internal services are delivered through major contracts, both directly and in consortia. This is both through private sector supply chains and in conjunction with the voluntary and third sector.		3	2	George A Robertson	February to April 2013: No significant service delivery or financial concerns.

Code	Title	Description	Current Risk Matrix	Impact	Likelihood	Managed By	Latest Note
12 - SR4	Risk that investment and effort does not deliver benefits and returns in Shared Services	Moving more towards shared services with other public sector partners. Potential for lack of consistent political buy-in by all partners resulting in considerable effort without benefit. There is also a challenging skill set for managers due to the complexity.		3	3	Adele Taylor	February to April 2013: Current shared Revenues and Benefits service is delivering against a significantly increased workload. Shared service business case for ICT, print, design and business improvement is in development and will be considered by Members in June 2013.
12 - SR5	There is uncertainty on overall future government policy and a number of changes required without accompanying resource.	Risk of being unable to long term strategically plan.		2	3	Simon Drinkwater	February to April 2013: Risk on target. Risks arising from changes in government policy are identified and reported to Corporate Management Team. The reduction in Council Tax benefit and the introduction of universal credit are issues which are currently being considered. Extra resources and training have been provided. The Council is continuing to respond to changes in the benefit system. The situation is being monitored. The Council has responded to the changes in planning resulting from the introduction of the new framework and other changes arising from the Localism Act. The District Plan is progressing with a revised timetable.

Essential Reference Paper D

Code	Title	Description	Current Risk Matrix	Impact	Likelihood	Managed By	Latest Note
12 - SR6	Risk that SMG does not implement Council policies in a coherent and consistent way.	There could be a lack of consistency and cohesion at senior management levels of implementing decisions.		4	1	Simon Drinkwater	February to April 2013: Corporate Management Team meets fortnightly. Part of the role of CMT is to ensure consistency in implementing decisions. Directors discuss the implementation of decisions with Heads of Service and other managers to ensure consistency of approach. Departmental Management Team meetings convey details of decisions to relevant staff. Directors are responsible for ensuring that decisions are implemented correctly. The changes from the action plan produced after the Peer Challenge are intended to improve decision making.
12 - SR7	Availability and performance of IT systems and resources impacting on service delivery.	Reduced levels of service across the Authority. Targets may not be achieved. Staff morale and reputation of Council may suffer. Influence of ITSG should reduce risks		4	4	Adele Taylor	February to April 2013: ITSG monitoring the service with new performance measures to be embedded from the start of the new financial year. Business case for shared service to be consulted upon in May 2013.
12 - SR8	Data Protection: Failure to comply with the data protection principles. The potential disclosure of personal data inappropriately.	Action may be taken by the ICO. Individuals may suffer if their personal data, particularly sensitive personal data is disclosed.		3	3	George A Robertson	February to April 2013: Remains critical subject to review and assessment of Data Protection Risk Assessment Action Plans and progress against them in services by Data Protection Compliance Officer. Data protection Governance structure endorsed by Corporate Business Scrutiny Committee and now in place.

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Code	Indicator	Monthly	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Lead Service	Reported to:					
								CMT	DMT	Executive	CBS	CS	ES
Corporate Priority: People													
EHPI 3a	Usage: number of swims (under 16)	N/A	9,503	13,879	6,805	10,240	Environment Services	Yes	Yes	Yes	No	Yes	No
EHPI 3b	Usage: number of swims (16 - 60)	N/A	28,344	33,752	20,941	26,229	Environment Services	Yes	Yes	Yes	No	Yes	No
EHPI 3c	Usage: number of swims (60 +)	N/A	6,448	8,332	6,858	6,914	Environment Services	Yes	Yes	Yes	No	Yes	No
EHPI 4a	Usage: Gym (16 - 60)	N/A	44,586	43,333	38,659	55,594	Environment Services	Yes	Yes	Yes	No	Yes	No
EHPI 4b	Usage: Gym (60 +)	N/A	3,661	4,035	3,785	4,621	Environment Services	Yes	Yes	Yes	No	Yes	No
EHPI 129	Response time to Anti Social Behaviour (ASB) complaints made to East Herts Council	100.00%	N/A	N/A	N/A	N/A	Community Safety and Health	Yes	Yes	Yes	No	Yes	No
EHPI 181	Time taken to process Housing Benefit/Council Tax Benefit new claims and change events	15 days	N/A	N/A	N/A	N/A	Revenues and Benefits	Yes	Yes	Yes	No	Yes	No

Code	Indicator	Monthly	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Lead Service	Reported to:					
								CMT	DMT	Executive	CBS	CS	ES
Corporate Priority: Place													
EHPI 157a	Processing of planning applications: major applications	60.00%	N/A	N/A	N/A	N/A	Planning and Building Control	Yes	Yes	Yes	No	No	Yes
EHPI 157b	Processing of planning applications: minor applications	80.00%	N/A	N/A	N/A	N/A	Planning and Building Control	Yes	Yes	Yes	No	No	Yes
EHPI 157c	Processing of planning applications: other applications	90.00%	N/A	N/A	N/A	N/A	Planning and Building Control	Yes	Yes	Yes	No	No	Yes
EHPI 2.1d	Planning Enforcement: Initial Site Inspections	75.00%	N/A	N/A	N/A	N/A	Planning and Building Control	Yes	Yes	Yes	No	No	Yes
EHPI 2.1e	Planning Enforcement: Service of formal Notices	50.00%	N/A	N/A	N/A	N/A	Planning and Building Control	Yes	Yes	Yes	No	No	Yes
EHPI 2.23	Planning decisions delegated.	90%	N/A	N/A	N/A	N/A	Planning and Building Control	No	Yes	No	No	No	Yes
EHPI 191	Residual household waste per household	See detail in main report	N/A	N/A	N/A	N/A	Environment Services	Yes	Yes	Yes	No	No	Yes
EHPI 192	Percentage of household waste sent for reuse, recycling and composting	See detail in main report	N/A	N/A	N/A	N/A	Environment Services	Yes	Yes	Yes	No	No	Yes
EHPI 218a	Abandoned vehicles - identified within 24 hours	95.00%	N/A	N/A	N/A	N/A	Environment Services	No	Yes	No	No	No	Yes

Code	Indicator	Monthly	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Lead Service	Reported to:					
								CMT	DMT	Executive	CBS	CS	ES
EHPI 218b	Abandoned vehicles - removed in 24 hours	96.00%	N/A	N/A	N/A	N/A	Environment Services	No	Yes	No	No	No	Yes
EHPI2.2 (45)	Waste: missed collections per 100,000 collections of household waste	47.0	N/A	N/A	N/A	N/A	Environment Services	Yes	Yes	Yes	No	No	Yes
EHPI 2.4	Fly-tips: removal.	2.00	N/A	N/A	N/A	N/A	Environment Services	Yes	Yes	Yes	No	No	Yes
Corporate Priority: Prosperity													
EHPI 5.1	% of complaints resolved in 14 days or less	N/A	70.00%	70.00%	70.00%	70.00%	Customer Services and Parking	No	Yes	No	Yes	No	No
EHPI 5.2a	% of complaints about the Council and its services that are upheld a) 1st stage	N/A	30.00%	30.00%	30.00%	30.00%	Customer Services and Parking	No	Yes	No	Yes	No	No

Code	Indicator	Monthly	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Lead Service
EHPI 5.2b	% of complaints about the Council and its services that are upheld b) 2nd stage (appeal)	N/A	25.00%	25.00%	25.00%	25.00%	Customer Services and Parking
EHPI 5.4	% of complaints to the Local Government Ombudsmen (LGO) that are upheld	N/A	0%	0%	0%	0%	Customer Services and Parking
EHPI 6.8	Turnaround of Pre NTO PCN challenges	14 days (calendar)	N/A	N/A	N/A	N/A	Customer Services and Parking
EHPI 6.9	Turnaround of PCN Representations	21 days	N/A	N/A	N/A	N/A	Customer Services and Parking
EHPI 8	Percentage of invoices paid on time.	98.00%	N/A	N/A	N/A	N/A	Financial Support Services and Performance
EHPI 7.35	Commitment compared to profile. (This indicator measures effectiveness of forecasting expenditure. The budget covers areas such as maintenance and repair of all East Herts operational and non operational properties)	+/-5%	N/A	N/A	N/A	N/A	People, ICT & Property services
EHPI 9.1	Percentage availability of core systems during supported hours.	N/A	99%	99%	99%	99%	People, ICT & Property services
EHPI 9.2	Percentage Resolution of Incidents Within 4 Hours	N/A	85%	85%	85%	85%	People, ICT & Property services

Reported to:					
CMT	DMT	Executive	CBS	CS	ES
No	Yes	No	Yes	No	No
No	Yes	No	Yes	No	No
Yes	Yes	Yes	No	No	No
Yes	Yes	Yes	No	No	Yes
Yes	Yes	Yes	Yes	No	No
No	Yes	No	Yes	No	No
Yes	Yes	Yes	Yes	No	No
Yes	Yes	Yes	Yes	No	No

Code	Indicator	Monthly	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Lead Service
EHPI 9.3	Percentage Reduction in the Number of Incidents	N/A	TBD	TBD	TBD	TBD	People, ICT & Property services
EHPI 9.4	Percentage of Calls Abandoned on ICT Service Desk	N/A	10%	10%	10%	10%	People, ICT & Property services
EHPI 9.5	Percentage of Calls Resolved at First Point of Contact	N/A	TBD	TBD	TBD	TBD	People, ICT & Property services
EHPI 9.6	Satisfaction with ICT Services	N/A	70%	70%	70%	70%	People, ICT & Property services
EHPI 9.7	Delivery of Key ICT Projects	N/A	TBD	TBD	TBD	TBD	People, ICT & Property services
EHPI 9.8	Delivery of Key Milestones in the ICT Strategy	N/A	TBD	TBD	TBD	TBD	People, ICT & Property services
EHPI 12a	Number of short- term sickness absence days per FTE staff in post	0.50 days	This is currently the monthly target carried over from 20112/13 and is subject to change. HR Targets to be set through following HR Committee in July 2013				People, ICT & Property services

Reported to:					
CMT	DMT	Executive	CBS	CS	ES
Yes	Yes	Yes	Yes	No	No
Yes	Yes	Yes	Yes	No	No
Yes	Yes	Yes	Yes	No	No
Yes	Yes	Yes	Yes	No	No
Yes	Yes	Yes	Yes	No	No
Yes	Yes	Yes	Yes	No	No
No	Yes	No	Yes	No	No

Code	Indicator	Monthly	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Lead Service
Page 42 EHPI 12b	Number of long-term sickness absence days per FTE staff in post	0.20 days	This is currently the monthly target carried over from 20112/13 and is subject to change. HR Targets to be set through following HR Committee in July 2014				People, ICT & Property services
EHPI 12c	Total number of sickness absence days per FTE staff in post	0.70 days	This is currently the monthly target carried over from 20112/13 and is subject to change. HR Targets to be set through following HR Committee in July 2015				People, ICT & Property services

Reported to:					
CMT	DMT	Executive	CBS	CS	ES
No	Yes	No	Yes	No	No
Yes	Yes	Yes	Yes	No	No

ESSENTIAL REFERENCE PAPER 'F'

New Recycling Service – Changes to financial profiles

1.0 Executive Summary

1.1 On 6 March 2013 Council approved a scheme to change the current kerbside sorting of dry recyclables using boxes to a dual stream comingled system, with paper being kept separate in a box and all other dry recyclables placed in wheeled bins. The purpose of the changes was to comply with the necessity to remove card from the organic waste bin and to increase recycling performance and diversion from landfill.

1.2 The report detailed the Capital and Revenue costs of change and the future cost savings that result from the proposals.

1.3 The project is now being implemented and this has resulted in a number of changes to the financial profiles. This document summarises the changes to date.

2.0 Revised Costs

2.1 The Council agreed the following financial provisions:

- A A provision in the Capital Programme for 2013/14 of £2,075,000 and a one off Revenue Supplementary Estimate of £416,050 for 2013/14
- B An appropriation of £280,000 (or balance held on the waste contract reserve at 31 March 2013) in 2013/14 in order to part fund the Supplementary Estimate of £416,050 referred to in (A) above.

2.2 The table below shows the breakdown of these costs.

Table 1: Collection of card with dry recycling (Commingled) with growth in recycling*

	2013/14	2014/15	2015/16
Capital			
<u>One-off capital costs</u>			
Replacement Vehicles	1,100,000	-	-
Wheeled Bins (gross)	975,000	-	-
Inner Paper Box (assuming 50% take up)	125,000		
Gross capital cost to be added to capital prog	2,200,000	-	-
Funding from County (70% of bin cost)**	(680,000)	-	-
Total Impact on EHDC	1,520,000	-	-
<u>Revenue Impact</u>			
One off payment loss through sale of vehicles	593,000		
One off start up costs	73,000		
Ongoing annual operating savings	(10,750)	(25,800)	(25,800)
Revenue cost from loss of investment interest**	13,000	31,200	31,200
Income			
Additional income from recycling credits	(60,900)	(146,200)	(146,200)
Loss of income from mixing material	8,700	20,900	20,900
	616,050	(119,900)	(119,900)
Funded by			
Budgeted Service capacity in MTFP***	(200,000)	(100,000)	(100,000)
Use of waste contract reserve 2012/13	(280,000)	-	-
	136,050	-219,900	-219,900

*Assumes a growth in recycling capture from 175kg to 225kg per household, per annum.

** Assumes bid to HCC successful and the full sum is received

*** Savings of £100k are identified in 14/15 MTFP

1.4 Since approval of the scheme, the following changes to costs and funding profiles have occurred:

Capital Expenditure

- The bid to the County Council for a contribution to capital costs was successful, but the sum granted was £235,789 against a bid of £680,000, resulting in an under recovery of £444,211. This was due to the County Council's fund

being oversubscribed and successful bids from 9 district councils.

- b) Prices for wheeled bins came in lower than expected at procurement resulting in a cost of £ £925,375 against a budget of £975,000. Inner boxes are expected to cost £91,000 against a budget of £125,000. This assumes a 50% take up by residents. The actual take up will not be known until the scheme is in operation as some residents will request a box when first offered in August, while others will wait until the scheme is in operation. The net effect is a probable underspend of £83,625.
- c) Prices for new vehicles also came in lower than expected at £1,047,054 against a budget of £1,100,000, an underspend of £52,946.

The net effect of these changes is that the Council will need to fund a shortfall in capital grant contribution of an estimated £307,640, subject to residents take up of inner boxes. This will also generate a slightly higher revenue cost from loss of investment interest (see Table 2).

Revenue Expenditure

- d) The current recycling 'kerbsider' vehicle fleet is owned by the Council's contractor, Veolia Environmental Services Ltd. These vehicles are due to be sold and the income will contribute to the cost of paying off the vehicle leases. Veolia had estimated that the sale would generate £194,000. However, based on current quotes it is likely that they will generate only £100,000, a £94,000 shortfall in income. This is due to the market demand for these vehicles falling, with many local authorities moving co-mingled collections.
- e) The cost of paying off the leases was estimated to be £787,409, however this is now likely to be £760,231, a saving of £27,178.

The net Revenue effect of these changes is a requirement for an additional £66,822 in 2013/14 only. However this can be fully funded from balances in the waste contract reserve which currently stands at £460,875.

1.5 Table 2 summarises the revised position as at 17th May 2013.

*Table 2: Collection of card with dry recycling (Commingled) with growth in recycling – Revised 17-5-13**

	2013/14	2014/15	2015/16
Capital			
One-off capital costs			
Replacement Vehicles	1,047,054	-	-
Wheeled Bins (gross)	925,375	-	-
Inner Paper Box (assuming 50% take up)	91,000		
Gross capital cost within capital programme	2,063,429	-	-
Funding from County**	(235,789)	-	-
Total Impact on EHDC	1,827,640	-	-
Revenue Impact			
One off payment loss through sale of vehicles	660,231		
One off start up costs	73,000		
Ongoing annual operating savings	(10,750)	(25,800)	(25,800)
Revenue cost from loss of investment interest	15,200	36550	36,550
Income			
Additional income from recycling credits	(60,900)	(146,200)	(146,200)
Loss of income from mixing material	8,700	20,900	20,900
	685,481	(114,550)	(119,900)
Funded by			
Budgeted Service capacity in MTFP***	(200,000)	(100,000)	(100,000)
Use of waste contract reserve 2012/13	(460,875)	-	-
	24,606	-214,550	-214,550

*Assumes a growth in recycling capture from 175kg to 225kg per household, per annum.

** Actual sum received

*** Savings of £100k are identified in 14/15 MTFP